

Thursday, May 9, 2024

- **Call to Order** by Steven at 2:03 pm.
- **Approval of previous meeting minutes from April 11, 2024 – Cindy**
 - Caitlin (1) Stephanie (2) – unanimously approved for April 2024.
- **Approval of Treasurer's report- Kim**
 - Kim out of the office today. Steven does not have the Treasurer's report to vote on. Kim did let him know she would send it out on Friday, May 10, 2024.
- **Updates and comments from the President**
 - Welcome to all the new members.
 - Let's go around the room and introduce ourselves.
 - Went around the room and everyone introduced themselves.
 - Officer and committee slide show.
 - Steven presented a slide show with the duties of the officers and explained the different committees in Staff Council.
- **New Business:**
 - The June meeting will be on June 6, not June 13.
 - We will elect officers so Steven can get the information to the President's Office.
 - Need to decide officers and committees so I can get them to the President's office.
 - All Staff Lunch- Need everyone to start working on it.
 - Need door prizes – everyone needs to start getting donations and take to Stephanie's office.
 - Need to have donation commitments by June 18th and secured by June 25th.
 - Hit up new businesses. (Whataburger, Robinsons BBQ, Wing Stop)
 - Employee of the Year voting
 - Should start next Monday.
- **Staff Council Subcommittees:**
 - Employee of the Month Committee – **Mike**
 - May Employee of the Month- Carolyn Ottoson, Library
 - Reception- May 22, 3 PM OM
 - Please try and be there.
 - Need help with Set-up, the Event & Tear-down. This is about 1 hour of your time.

- Fundraising Committee – **Deanna**
 - Time to start raising gifts for All Staff Luncheon- Will take everyone
 - **Do NOT get Presidential parking passes. President will do that. Regular permits are okay.**
- Events Committee – **Caitlin**
 - Fun Fest- July 25. Need to start working on it now.
 - Needs to get people together to start planning and will need monetary donations for this event.
 - Caitlin will help the next Staff Council committee once that committee is decided.
- Professional Development Committee – **John**
 - If you need Excel training – reach out to John. They have training, and it would be free of charge.
- Communications & Outreach Committee – **Madison**
 - Handing things over to Evelyn.
- Election Committee –**Steven**
 - Elections are over.
- **Announcements:**
 - Kudos and celebrations – **Steven**
 - Steven thanked everyone that is leaving the Staff Council and let them know they have been great to work with and could be calling on some of them for help!
- **Adjourned** by Steven at 2:39 pm.

Respectfully submitted,
Cindy Riggs